

Mater Dei



Catholic High School

# Auction Donation Form

Mater Dei Mothers and Friends Dinner Auction  
Saturday, April 13, 2024



<p><b>Step #1</b></p> <p>How can we contact you?</p>	<p><b>Donor</b> (name as it should appear in catalog): _____</p> <p>Contact Person (for businesses): _____</p> <p>Address: _____</p> <p>City: _____ State: _____ Zip: _____</p> <p>Phone: _____ Email: _____</p> <p><input type="radio"/> Business      <input type="radio"/> Individual      <input type="radio"/> Anonymous Donor</p>
<p><b>Step #2</b></p> <p>Description of Donation</p> <p>For multiple items, please fill out one form for each item. Copy if needed</p>	<p><b>Item / Service Description</b> (please give a detailed description)</p> <p>_____</p> <p>_____</p> <p>Expiration Date: _____ Estimated Value: \$ _____</p> <p>May we combine your item with others to make a larger package item?    <input type="radio"/> Yes    <input type="radio"/> No</p> <p>If the value of each item is less than \$25, may we put it in a grab bag?    <input type="radio"/> Yes    <input type="radio"/> No</p> <p><b>Sponsorship / Cash Donation</b> (make checks payable to Mater Dei Auction)</p> <p><input type="radio"/> Gold: \$1,000 and up (your ad on mobile bidding website &amp; listed in program)</p> <p><input type="radio"/> Silver: \$500 - \$999 (listed in program)</p> <p><input type="radio"/> Bronze: \$250 - \$499 (listed in program)</p> <p>Cash donations below \$250 will be recognized on the "Thank you" page in the program.</p> <p><small>Mater Dei is a 501(c)(3) non-profit organization, Federal Tax ID: 37-0776022. You will receive a receipt for your donation.</small></p>
<p><b>Step #3</b></p> <p>Status of Donation</p>	<p><input type="radio"/> Donation is included</p> <p><input type="radio"/> I will send / deliver my donation to Mater Dei by March 6, 2024</p> <p><input type="radio"/> Make up a gift certificate for me based on item description</p> <p><input type="radio"/> Contact me to arrange pickup of my item - Date available for pickup _____</p>
<p><b>Step #4</b></p> <p>Return the form to Mater Dei</p>	<p>● Return this form and your donation to:      ● Questions, please contact:</p> <p>Mater Dei Catholic High School                      Email: mdauction@materdeiknights.org</p> <p>900 N. Mater Dei Drive                                      Chair- Melissa Becker: 618-401-3420</p> <p>Breese, Illinois 62230                                      Co-Chair Tracy Mensing: 618-830-4816</p> <p><b>Donations must be received by <u>March 6, 2024</u> to be included in the program.</b></p> <p>Signature of Donor: _____</p>
<p><b>For Committee Use Only</b></p>	<p><input type="radio"/> Silent Auction                                      Procurement # _____</p> <p><input type="radio"/> Oral Auction    Catalog # _____</p> <p><input type="radio"/> Grab Bag</p> <p>Executive Board Member's Name / Phone # _____</p> <p><b>PLEASE FILL IN THE CONTACT INFORMATION ABOVE FOR QUESTIONS BEFORE MAILING.</b></p>

