

Name of Site: Abraham Lincoln School  
Address: 820 Royal Heights Road  
City, State, Zip: Belleville, IL 62226  
Phone: (618) 233-2414  
FAX:  
E-Mail: elangen@belleville118.org  
Contact Person: Mr. Ed Langen, Principal  
Contact Hours:  
Positions: 4 positions  
Service Hours: Contact Site

Description: Students will be assigned classrooms and assist teachers as well as individual students in grades K-6.

Note:

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Note:  
Name of Site: Albers Elementary School District #63  
Address: 206 North Broadway  
City, State, Zip: Albers, IL 62215-0104  
Phone: (618) 248-5146  
FAX: (618) 248-5659  
E-Mail: mtoeben@alberscougars.com  
Contact Person: Mr. Mike Toeben  
Contact Hours:  
Positions: 2 positions  
Service Hours: 8:15 a.m. - 3:00 p.m.

Description: Students will be assigned to teachers, work with students in grades K – 6, and work in the library. General student interaction.

Note:

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Name of Site: All Saints Academy  
Address: 295 North Clinton  
City, State, Zip: Breese, IL 62230-1518  
Phone: (618) 526-4323  
FAX: (618)526-2547  
E-Mail: drbooth@gmail.com  
Contact Person: Dr. Robin Booth, Principal  
Contact Hours:  
Positions: 4 positions  
Service Hours: 7:45 a.m. - 3:45 p.m.

Description: Assist teacher with all aspects of classroom work and tutoring.

Note: Prefer to interview all students at one time.

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Name of Site: All Saints Academy Pre-School  
Address: 260 South Main  
City, State, Zip: Breese, IL 62230-1518  
Phone: (618) 526-4341  
FAX:  
E-Mail: drbooth@gmail.com  
Contact Person: Dr. Robin Booth & Ms. Andrea Arter  
Contact Hours:  
Positions: 2 positions  
Service Hours: 7:45 a.m. - 3:45 p.m.

Description: Work in pre-school helping with all facets of programming.

Note:

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Name of Site: All Smiles Day Care  
Address: 348 West R.R. Street  
City, State, Zip: Aviston, IL 62216  
Phone: (618) 228-7000  
FAX:  
E-Mail: allsmilesdaycare@sbcglobal.net  
Contact Person: Mrs. Kelly Kampwerth  
Contact Hours:  
Positions: 3 positions  
Service Hours: 6:30 a.m. - 12:30 p.m.

Description: Provide care for children 6 weeks to 12 years of age. Daily planning of lessons and menus. Interact and observe children at play.

Note:

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Name of Site: Alton Memorial Hospital  
Address: One Memorial Dr.  
City, State, Zip: Alton, IL 62002  
Phone: 433-6060  
FAX:  
E-Mail: amh1415@bjc.org  
Contact Person: Ms. Irene Moclaughlin  
Contact Hours:  
Positions:  
Service Hours: .

Description:

Note:

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Name of Site: Angels' Cove Maternity & Adoption Program  
Address: 4243 Lincolnshire Drive  
City, State, Zip: Mt. Vernon, IL 62864  
Phone: 242-4944  
FAX: 242-2568  
E-Mail: Carla.donoho@bchfs.com  
Contact Person: Mrs. Carla Donoho  
Contact Hours: 8:30 am – 4:30 pm M-F  
Positions: 1  
Service Hours: .Flexible

Description: Assist in duties as assigned in the residential maternity home for Mothers and infants. Responsibilities are primarily in organizing Donations and assisting staff with tasks.

Note:

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Name of Site: Apex Physical Therapy  
Address: 538 Mason Dr.  
City, State, Zip: Breese, IL 62230  
Phone: (618) 526-7801  
FAX:  
E-Mail: RLampe@apexnetworkpt.com  
Contact Person: Mr. Ryan Lampe  
Contact Hours:  
Positions: 1 positions  
Service Hours:

Description: Help clean, do hotpacks, do scheduling and run people through exercises.

Note: Only available to Mater Dei students.

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Name of Site: Aviston Elementary School District #21  
Address: 350 S. Hull Street  
City, State, Zip: Aviston, IL 62216-0096  
Phone: (618) 228-7245  
FAX: (618) 228-7121  
E-Mail: tkampwerth@avistonk-8.org  
Contact Person: Ms. Tami Kampwerth, Superintendent  
Contact Hours: 9:00 am – 3:00 p.m.  
Positions: 2 positions  
Service Hours: 8:15 am. - 3:00 p.m.

Description: Assist with some clerical opportunities, recess (playing outside with kids), and helping ALL age levels of tutoring.

Note:

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Name of Site: Bartelso Elementary School District #57  
Address: 306 South Washington Street P.O. Box 267  
City, State, Zip: Bartelso, IL 62218-0267  
Phone: (618) 530-8230  
FAX: (618)765-2712  
E-Mail: rdgale.bartelso57@wisperhome.com  
Contact Person: Mr. R. Dane Gale, Superintendent  
Contact Hours:  
Positions: 3-4 positions  
Service Hours: 8:10 a.m. - 3:10 p.m.

Description: Tutoring individual students; classroom work. Assist teachers with all aspects of classroom work.

Note: All students will meet with the superintendent before going to their assignment.

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Name of Site: BASSC (Belleville Area Special Services Cooperative)  
Address: 2411 Pathways Crossing  
City, State, Zip: Belleville, IL 62221  
Phone: (618) 355-4410  
FAX:  
E-Mail: Brent.Whipple@bassc-sped.org  
Contact Person: Mr. Brent Whipple  
Contact Hours:  
Positions: 2 positions  
Service Hours: 8:00 a.m. – 2:00 p.m.

Description: Assisting teachers and working closely with students with special needs and/or behavior..

Note:

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Name of Site: Belle Valley Elementary School  
Address: 2465 Amann Drive  
City, State, Zip: Belleville, IL 62220  
Phone: (618) 236-5200  
FAX: (618) 236-4550  
E-Mail: kgoetter@bv119.net  
Contact Person: Dr. Kathleen Goetter, Principal (K-4), Tammy Leib, Principal (5-8)  
Contact Hours: 7:30 a.m. – 3:30 p.m.  
Positions: 3 – 4 positions  
Service Hours: 7:50 a.m. – 2:40 p.m.

Description: This school has grades Pre-K to 8<sup>th</sup>. Students will be assigned to classrooms to assist teachers with classroom duties as well as individual students.

Note:

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Name of Site: Blessed Sacrament School  
Address: 8809 West Main Street  
City, State, Zip: Belleville, IL 62226  
Phone: (618) 397-1111  
FAX:  
E-Mail: blsac@hotmail.com  
Contact Person: Ms. Claire Hatch, Principal  
Contact Hours:  
Positions: 1-3 positions  
Service Hours: Contact Site

Description: 1:1 help tutoring and other assistance for K-4 teachers.

Note:

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Name of Site: Bluffview Elementary School  
Address: 905 Bluffview Elementary Lane  
City, State, Zip: Dupo, IL 62239  
Phone: (618) 286-4213 or (618) 286-3311  
FAX: (618) 286-5554 or (618) 286-6295  
E-Mail: Jbione@dupo.stclair.k12.il.us  
Contact Person: Mr. John Bione, Principal  
Contact Hours: 8:00 a.m. – 3:30 p.m.  
Positions:  
Service Hours: Contact Site

Description: Tutoring individual students; classroom work. Assist teachers with all aspects of classroom work.

Note:

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Name of Site: Breese EMS  
Address: 136 N. Cherry St.  
City, State, Zip: Breese, IL 62230  
Phone: (616) 792-2220  
FAX: (618)  
E-Mail: breeseems@sbcglobal.net  
Contact Person: Mr. Mike Berndsen  
Contact Hours:  
Positions: 1 position  
Service Hours: Flexible hours.

Description: Assist with duties.

Note:

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Name of Site: Breese Elementary School  
Address: 777 Memorial Drive  
City, State, Zip: Breese, IL 62230-1399  
Phone: (616) 526-7128 ext. 107  
FAX: (618) 526-2787  
E-Mail: mbecker@bobcatslair.com  
Contact Person: Ms. Melanie Becker, Principal  
Contact Hours:  
Positions: 4 positions  
Service Hours: 8:00 a.m. - 2:45 p.m.

Description: Assist teachers with all aspects of classroom work. Tutoring 1:1 with students.

Note:

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Name of Site: Breese Nursing Home (Caring First)  
Address: 1155 N. 1st Street  
City, State, Zip: Breese, IL 62230  
Phone: (618)526-4521  
FAX: (618) 526-2833  
E-Mail: janlbnh@sbcglobal.net  
Contact Person: Ms. Jan Luebbbers, Activity Director  
Contact Hours: 8:30 a.m. - 5:00 p.m.  
Positions: 2 positions  
Service Hours: 8:30 a.m. - 3:00 p.m.

Description: Direct contact with residents who are able to relate to volunteers. Students will help them with crafts, games, daily needs, 1:1 visits.

Note:

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Name of Site: Breese Police Department  
Address: 500 North 1st Street  
City, State, Zip: Breese, IL 62230  
Phone: (618) 526-7226  
FAX:  
E-Mail: rfix2001@yahoo.com  
Contact Person: Mr. Bob Fix, Chief of Police  
Contact Hours:  
Positions: 1 position  
Service Hours: 9:00 a.m. - 3:00 p.m.

Description: Patrol work with officers. Assist in police office.

Note:

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Name of Site: Carlyle Elementary School Unit District #1  
Address: 951 6th Street  
City, State, Zip: Carlyle, IL 62231  
Phone: (618) 594-3766  
FAX: (618) 594-8110  
E-Mail: smithj@clinton.k12.il.us  
Contact Person: Mr. Jay Smith, Principal  
Contact Hours:  
Positions: 2 positions  
Service Hours: 8:00 a .m. - 3:00 p.m.

Description: Assist primary teachers with all aspects of classroom work. Tutoring students as needed.

Note:

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Name of Site: Carlyle Healthcare Center  
Address: 501 Clinton Street  
City, State, Zip: Carlyle, IL 62231  
Phone: (618) 594-7819  
FAX: (618) 594-2393  
E-Mail: Kelsey@CarlyleHealthcare.com  
Contact Person: Ms. Kelsey Dulle  
Contact Hours:  
Positions: 4 positions  
Service Hours: 8:30 a.m. - 3:00 p.m.

Description: Meet our residents and share your talents with them. They like to play cards, read, do crafts, cooking, exercise, etc. They are interested in your hobbies and probably know your grandparents. Come meet new friends and have some fun.

Note:

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Name of Site: Clinton County Sheriff's Department  
Address: 810 Franklin  
City, State, Zip: Carlyle, IL 62231  
Phone: (618) 594-4555  
FAX: (618) 594-5574  
E-Mail: kris.krohn@clintonco.illinois.gov  
Contact Person: Ms. Kristina Krohn  
Contact Hours: 8:00 a.m. – 4:00 p.m. Mon. – Fri.  
Positions: 2 positions  
Service Hours: 24 hour facility

Description: Variety of experiences. Assist with corrections, (jail), and dispatch (9-1-1) center, patrol with officers.

Note:

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Name of Site: Clinton Manor Living Center  
Address: 111 East Illinois  
City, State, Zip: New Baden, IL 62265  
Phone: (618) 588-4924 ext. 105  
FAX: (618) 588-4384  
E-Mail: [Mjackson@clintonmanorlivingcenter.com](mailto:Mjackson@clintonmanorlivingcenter.com)  
Contact Person: Ms. Mara Jackson, Activity Director  
Contact Hours:  
Positions: 2 positions  
Service Hours: 8:30 a.m. - 3:00 p.m.

Description: Helping residents with their activities such as reading to them, helping them write letters, taking them for walks. Assist with group activities and events such as exercise, shopping trips, cooking class, music therapy, pet therapy, community events.

Note:

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Name of Site: Community Link, Inc. Developmental Services  
Address: 1665 North 4th Street  
City, State, Zip: Breese, IL 62230  
Phone: (618)526-8805  
FAX:  
E-Mail: [ChrisG@commlink.org](mailto:ChrisG@commlink.org)  
Contact Person: Ms. Chris Gebke  
Contact Hours:  
Positions: 2-4 positions  
Service Hours: 8:30 a.m. - 3:00 p.m.

Description: Students will work with clients and interact with leisure and fine motor activities. Training and orientation on first day and ongoing.

Note:

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Name of Site: Community Link, Inc. Developmental Services  
Address: 9815 Bunkum Rd.  
City, State, Zip: Fairview Heights, IL 62208  
Phone: (618) 397-1655  
FAX: (618) 397-1627  
E-Mail: [MicheleM@commlink.org](mailto:MicheleM@commlink.org)  
Contact Person: Ms. Michele McDaniel  
Contact Hours:  
Positions: 2-4 positions  
Service Hours: 8:30 a.m. - 3:00 p.m.

Description: Interacting with adults who have disabilities. Students will work with participants and interact with leisure and fine motor activities. Training and orientation on first day and ongoing. Activities may include crafts, games, reading, and skills-building. Students who play or sing music are encouraged to apply.

Note:

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Name of Site: Community Link, Inc. First Step Early Learning & Family Support Programs  
Address: 955 N. Plum Street, P.O. Box 157  
City, State, Zip: Breese, IL 62230  
Phone: (618) 526-8830  
FAX:  
E-Mail: LaurieH@commlink.org  
Contact Person: Ms. Laurie Hemker  
Contact Hours:  
Positions: 1 position  
Service Hours: 8:00 a.m. -3:00 p.m.

Description: Student will work directly with staff by going on home visits to provide child development and social services to families who have children birth to three; through participation in playgroups at Breese, New Baden or Carlyle (transportation provided); or by assisting the Administrative Assistant in office duties.

Note: Many of the families served live below the Federal poverty income guidelines in rural Clinton & Washington Counties.

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Name of Site: Countryside Manor  
Address: 450 West 1st Street  
City, State, Zip: Aviston, IL 62216  
Phone: (618) 520-3557  
FAX: (618) 228-7632  
E-Mail: bobbie.warren@kingmgt.com  
Contact Person: Ms. Bobbie Warren, Life Enrichment Coordinator  
Contact Hours: 8:00 a.m. - 4:30 p.m.  
Positions: 2 positions  
Service Hours: 8:30 a.m. -3:00 p.m.

Description: Work directly with residents who are able to perform certain activities such as crafts, games, 1:1 visits.

Note:

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Name of Site: Damiansville Elementary School  
Address: 101 East Main  
City, State, Zip: Damiansville, IL 62215  
Phone: (618) 248-5188 ext. 102  
FAX: (618) 248-5910  
E-Mail: kjunk@damiansvilleelem.com  
Contact Person: Mr. Kevin Junk, Superintendent  
Contact Hours: 8:30 a.m. - 11:30 a.m. or 1:00 p.m. - 3:30 p.m.  
Positions: 1- 2 positions  
Service Hours: 8:25 a.m. - 2:30 p.m.

Description: Assist with tutoring lower-level students, work with teachers and in classroom.

Note:

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Name of Site: Daystar Community Programs  
Address: 909 Washington Ave.  
City, State, Zip: Cairo, IL 62914  
Phone: (618) 734-0178  
FAX:  
E-Mail: daystarcommunityprograms@gmail.com  
Contact Person: Ms. Sarah Miller  
Contact Hours:  
Positions:  
Service Hours:

Description: Various opportunities from working outside in the community and assisting in the thrift shop.

Note:

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Name of Site: Discovery School  
Address: 810 Oberneufemann  
City, State, Zip: O'Fallon, IL 62269  
Phone: (618) 632-3670  
FAX: (618) 632-3604  
E-Mail: discovery.school@sbcglobal.net  
Contact Person: Ms. Grace Schooley & Ms. Maria Moehle, Co-Directors  
Contact Hours: 7:30 a.m. – 4:00 p.m.  
Positions: 2-3 positions  
Service Hours: Flexible Hours

Description: Requires participation in preschool classroom and appropriate interaction with young children.

Note:

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Name of Site: Doorways  
Address: 4385 Maryland  
City, State, Zip: St. Louis, MO 63108  
Phone: (314) 535-1919 ext. 3049  
FAX: (314) 535-0909  
E-Mail: kfrederic@doorwayshousing.org  
Contact Person: Ms. Kuleah Frederic, Volunteer Associate  
Contact Hours: 8:00 a.m. – 5:00 p.m.  
Positions: 2 positions  
Service Hours: Contact Site

Description: Supportive housing facility for adults who are HIV/AIDS positive. Student will assist with daily maintenance of building and grounds, play games with clients, assist with activities and other office assistance as needed.

Note: Mature and sensitive student required.

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Name of Site: Douglas Elementary School  
Address: 125 Carlyle Avenue  
City, State, Zip: Belleville, IL 62221  
Phone: (618) 233-2417  
FAX:  
E-Mail: tblomenkamp@belleville118.org  
Contact Person: Ms. Teresa Blomenkamp, Principal  
Contact Hours: 8:00 a.m. - 3:25 p.m.  
Positions: 2-3 positions  
Service Hours: Contact Site

Description: Elementary school where students will assist with tutoring and act as mentors with selected students from various classrooms, including students with special needs.

Note:

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Name of Site: D's Daycare  
Address: 479 Memorial Dr.  
City, State, Zip: Breese, IL 62230  
Phone: (618) 526-4062  
FAX: (618) 526-8190  
E-Mail: pmueller6@hotmail.com  
Contact Person: Pam Mueller  
Contact Hours: 8:00 a.m. - 5:00 p.m.  
Positions: 3 - 4 positions  
Service Hours: Contact Site

Description: Helping to care for infants and interacting with toddlers; reading to them, playing with them, helping with feeding and changing diapers.

Note:

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Name of Site: Ellis Elementary School  
Address: 250 Illini Drive.  
City, State, Zip: Belleville, IL 62223  
Phone: (618) 538-6114  
FAX:  
E-Mail: lmessbarger@harmony175.org  
Contact Person: Ms. Liz Messbarger, Kindergarten teacher  
Contact Hours: 9:00 a.m. - 3:00 p.m.  
Positions: 4 positions  
Service Hours: 8:30 a.m. - 3:00 p.m.

Description: Assist in pre-kindergarten, kindergarten and first grade classes.

Note:

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Name of Site: Emge Junior High School  
Address: 7401 Westchester Drive  
City, State, Zip: Belleville, IL 62223  
Phone: (618) 397-6557  
FAX:  
E-Mail: pleonard@harmony175.org  
Contact Person: Dr. Pam Leonard, Superintendent  
Contact Hours: 8:00 a.m. - 4:30 p.m.  
Positions: 1 position  
Service Hours: Contact Site

Description: Junior High School. Student will be teacher aide in computer lab, assisting students.

Note:

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Name of Site: EVUCC Wee Care Day Care  
Address: 2520 Poplar Street  
City, State, Zip: Highland, IL 62249  
Phone: (618) 654-6647  
FAX: (618) 654-6346  
E-Mail: kzbinden@evucc.org  
Contact Person: Ms. Karin Zbinden, Director  
Contact Hours:  
Positions: 1-5 positions  
Service Hours: 8:00 a.m. -2:00 p.m.

Description: Aid teachers in care, supervision and the teaching of children which may include anything from feeding and rocking infants to helping school aged children do homework.

Note:

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Name of Site: Faith Countryside Nursing Center  
Address: 100 Faith Drive  
City, State, Zip: Highland, IL 62249  
Phone: (618) 651-3208  
FAX: (618) 654-4604  
E-Mail: faithcare.activity@faithcountryside.org  
Contact Person: Ms. Kim Deimeke, Activity Director  
Contact Hours: 7:30 a.m. – 4:00 p.m.  
Positions: 3 positions  
Service Hours: Flexible Hours

Description: Assist with entertainment, social projects, activities, crafts and support services at our Assisted Living Apartments, Atrium Apartments, Alzheimer's Unit and Faith Care Center (Nursing Home). Opportunity for 1:1 with residents, talking, listening, laughing, reading, being a friend.Helping out at Senior Nutrition Site.

Note:

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Name of Site: Franklin Grade School  
Address: 301 North Second Street  
City, State, Zip: Belleville, IL 62220  
Phone: (618) 233-2413  
FAX: (618) 236-2704  
E-Mail: jslater@belleville118.org  
Contact Person: Mr. Jim Slater, Principal  
Contact Hours: 8:00 am. - 4:00 p.m.  
Positions: 1-3 positions  
Service Hours: 8:30 a.m. - 4:30 p.m.

Description: Grades 1-6. 1:1 tutoring, help with math and reading. Assist in classrooms.

Note:

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Name of Site: Gateway Regional Medical Center  
Address: 2100 Madison  
City, State, Zip: Granite City, IL 62040  
Phone: (618) 798-3168  
FAX: (618) 798-3173  
E-Mail: Joyce\_Epperson@chs.net  
Contact Person: Ms. Joyce Epperson, Director of Volunteers  
Contact Hours: 8:30 a.m. - 4:00 p.m.  
Positions: 4 positions  
Service Hours: Contact Site

Description: Students will be assigned various duties while serving on one of four nursing units. These duties will provide the opportunity for patient contact.

Note:

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Name of Site: Germantown Elementary School District #60  
Address: 401 Walnut Street  
City, State, Zip: Germantown, IL 62245-0400  
Phone: (618) 523-4253 Call cell 520-9390  
FAX: (618) 523-7879  
E-Mail: czurliene@germantownbulldogs.org  
Contact Person: Mrs. Cindy Zurliene, Asst. Principal  
Contact Hours:  
Positions: 4-5 positions  
Service Hours: 8:30 a.m. - 3:00 p.m.

Description: Assist with tutoring of students on all grade levels. Assist in classrooms. One assistant for school district office.

Note:

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Name of Site: Great Circle Edgewood Campus  
Address: 330 N. Gore Ave.  
City, State, Zip: St. Louis, MO 63119  
Phone: (314) 968-2060 ext. 200  
FAX: (314) 968-8308  
E-Mail: Ann.Rexford@GreatCircle.org  
Contact Person: Ms. Ann Rexford, Volunteer Program Manager  
Contact Hours: 8:30 a.m. - 4:30 p.m.  
Positions: 6 positions  
Service Hours: Contact Site

Description: Site has students with severe behavior disorder ages 5-17. There is one aide and one teacher in each classroom. Volunteers will assist in the classrooms, have 1:1 contact with students, escort students, assist with art, computers, and in classrooms.

Note:

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Name of Site: Greenville Police Department  
Address: 404 S. Third Street  
City, State, Zip: Greenville, IL 62246  
Phone: (618)664-2131  
FAX: (618)664-3718  
E-Mail: jhess@greenvilleillinois.com  
Contact Person: Officer James Hess  
Contact Hours: 6 a.m. – 4 p.m. Wed, Thurs & Fri.  
Positions: 1 position  
Service Hours: Adjustable.

Description: Observe police duties.

Note:

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Name of Site: Highland Health Care Center  
Address: 1450 26th Street  
City, State, Zip: Highland, IL 62249  
Phone: (618) 654-2368  
FAX:  
E-Mail: syoung@covenantcare.com  
Contact Person: Ms. Sharon Young, Craft, Activities Director  
Contact Hours:  
Positions: 3 positions (1 for Alzheimers Unit, 2 for rest of building)  
Service Hours: 9:00 a.m. - 3:00 p.m. or 4:00 p.m.

Description: Help with activities and games. Talk to residents.

Note: Requires physical done within two years and TB test.

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Name of Site: High Mount Elementary School  
Address: 1711 Boul Avenue  
City, State, Zip: Belleville, IL 62226  
Phone: (618) 233-1054  
FAX: (618) 233-1136  
E-Mail: dloepker@highmountschool.com  
Contact Person: Mr. Darin Loepker, Principal  
Contact Hours: 8:00 a.m. - 3:30 p.m.  
Positions: 2 positions  
Service Hours: Contact Site

Description: To assist teachers in classes.

Note:

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Name of Site: Hinchcliffe Elementary School  
Address: 1050 Ogle Road  
City, State, Zip: O'Fallon, IL 62269  
Phone: (618) 632-8406  
FAX: (618) 632-1774  
E-Mail: kbelo@of90.net  
Contact Person: Ms. Kristie Belobrajdic, Elementary Principal  
Contact Hours: 8:00 a.m. - 3:30 p.m.  
Positions: 7 positions  
Service Hours: Contact Site

Description: To assist in tutoring of reading, math, etc. in special education and learning disorder classes.

Note:

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Name of Site: Holy Angels Shelter  
Address: 1410 North 37th Street  
City, State, Zip: East St. Louis, IL 62204  
Phone: (618) 874-4079  
FAX:  
E-Mail: paulynholyangels@aol.com  
Contact Person: Ms. Paulyn Snyder, Co-Director  
Contact Hours: 9:00 a.m. - 4:00 p.m.  
Positions: 1 position  
Service Hours: Contact Site

Description: Assist with phones, filing, reading and playing with children. Some computer work involved with filing. Site has hopes of the student teaching the employees computer skills. Independent work with opportunity to get to know homeless families.

Note:

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Name of Site: Holy Childhood School  
Address: 215 North John  
City, State, Zip: Mascoutah, IL 62258  
Phone: (618) 566-2922  
FAX: (618) 566-2720  
E-Mail: Claudia.dougherty@holychildhoodschool.com  
Contact Person: Ms. Claudia Dougherty, Principal  
Contact Hours: 8:00 a.m. - 3:00 p.m.  
Positions: 2 positions  
Service Hours: 8:00 a.m. – 3:00 p.m.

Description: Students to help with elementary school children (Pre K – 8<sup>th</sup> grade) and serve as teachers' aides.

Note: .

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Name of Site: Holy Trinity School  
Address: 504 Fountains Parkway  
City, State, Zip: Fairview Heights, IL 62208  
Phone: (618) 628-7395  
FAX: (618) 628-1570  
E-Mail: moslance@holyltrinityedu.org  
Contact Person: Mr. Michael Oslance, Principal  
Contact Hours: 7:30 a.m. - 4:30 p.m.  
Positions: 2 -3 positions  
Service Hours: Contact Site

Description: Teaching assistants in preschool, P.E., arts and crafts, and remedial reading.

Note:

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Name of Site: Hoyleton Youth and Family Services  
Address: 350 N. Main  
City, State, Zip: Hoyleton, IL 62803  
Phone: (618) 493-7382  
FAX:  
E-Mail: mmister@hoyleton.org  
Contact Person: Mr. Monte Mister  
Contact Hours:  
Positions:  
Service Hours:

Description: Interacting and educating with the developmental delayed population, encouraging them to use life skills.

Note:

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Name of Site: HSHS St. Elizabeth Hospital  
Address: 211 Third Street  
City, State, Zip: Belleville, IL 62220  
Phone: (618) 234-2120 ext. #1280  
FAX: (618) 641-5826  
E-Mail: carol.lawrence@hshs.org  
Contact Person: Ms. Carol Lawrence, Volunteer Facilitator  
Contact Hours: 8:00 a.m. - 4:00 p.m.  
Positions: 2 positions  
Service Hours: Contact Site  
Description: Retrieving wheelchairs for entryways, emergency room, and patient discharging. Transporting patients. Assisting staff by answering phones & non-clinical call lights. Students may be asked to deliver magazines, newspapers, and/or simply visit with patients to ensure patient satisfaction.

Note: Students must complete an application process prior to volunteering at the Hospital. They need to make arrangements to start the on-boarding process in early November to ensure completion prior to start date. Student will receive an assignment based on preference and what is available for the day(s) of their volunteer service. The assignments may not always be where preferred.

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Name of Site: HSHS St. Joseph Hospital  
Address: 9515 Holy Cross Lane  
City, State, Zip: Breese, IL 62230  
Phone: (618) 526-5351  
FAX: (618) 526-2876  
E-Mail: judy.schrage@hshs.org  
Contact Person: Ms. Judy Schrage, Director of Volunteers  
Contact Hours: 8:30 a.m. - 3:30 (M-Thurs.)  
Positions: 2-3 positions  
Service Hours: Contact Site

Description: Work with patients in skilled nursing facility, transport patients and assist with nursing visits.

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Name of Site: HSHS St. Joseph's Hospital  
Address: 12866 Troxler Avenue  
City, State, Zip: Highland, IL 62249  
Phone: 651-2766  
FAX: 651-2882  
E-Mail: megan.stanley@hshs.org  
Contact Person: Ms. Meg Stanley  
Contact Hours:  
Positions: 2 – 3 positions  
Service Hours: 8:00 a.m. – 4:00 p.m.

Description: Retrieving wheelchairs for entryways, emergency room, and patient discharging. Transporting patients. Assisting staff by answering phones & non-clinical call lights. Students may be asked to deliver magazines, newspapers, and/or simply visit with patients to ensure patient satisfaction.

Note: Students must complete an application process prior to volunteering at the Hospital. Student will receive an assignment based on preference and what is available for the day(s) of their volunteer service. The assignments may not always be where preferred.

Name of Site: Illini School  
Address: 21 Circle Drive  
City, State, Zip: Fairview Heights, IL 62208  
Phone: (618) 398-5552  
FAX: (618) 394-9801  
E-Mail: kleint @dist110.com  
Contact Person: Mr. Travis Klein, Principal  
Contact Hours: 7:30 a.m. - 3:00 p.m.  
Positions: 4-6 positions  
Service Hours: 8:00 a.m. - 4:00 p.m.

Description: Pre-kindergarten to third grade school. Students will be placed in classrooms to help younger students, and also to assist with learning disabled and behavioral disorder children.

Note: Students working with behavior disorder children need to be prepared for, and interested in, helping these students. Prefer student orientation be done as a group.

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Name of Site: Illinois Center for Autism  
Address: 548 South Ruby Lane  
City, State, Zip: Fairview Heights, IL 62208  
Phone: (618) 398-7500 Ext. 221  
FAX: (618) 394-9869  
E-Mail: [robin.lugge@illinoiscenterforautism.org](mailto:robin.lugge@illinoiscenterforautism.org)  
Contact Person: Mrs. Robin Lugge, Educational Program Coordinator  
Contact Hours: 8:30 a.m. - 2:30 p.m.  
Positions: 7 positions  
Service Hours: Each senior must contact site to schedule a tour and fill out paperwork.

Description: Center for students with developmental disabilities characterized by a range of communication, social, and adaptive behavior problems. Students will serve as teacher aides, and assist in a range of classroom and recreational activities.

Note: There will be a preliminary meeting with the group right before start of program on Friday afternoon after school. Students will receive training about clients on first day of project. Confidentiality statement required. **A TB test is required and a copy of the results must be turned in (ICA supervisor) by the first day of the project. If any injury occurs prior to the project starting AND/OR during your project you must contact your school supervisor and the senior service project supervisor.**

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Name of Site: Illinois Center for Autism Elementary School  
Address: 1306 Wabash Ave.  
City, State, Zip: Belleville, IL 6221  
Phone: (618) 398-7500 Ext. 244  
FAX: (618) 394-9869  
E-Mail: [robin.lugge@illinoiscenterforautism.org](mailto:robin.lugge@illinoiscenterforautism.org)  
Contact Person: Mrs. Robin Lugge, Educational Program Coordinator  
Contact Hours: 8:45 a.m. -3:00 p.m.  
Positions: 5 positions  
Service Hours: Each senior must contact site to schedule a tour and fill out paperwork.

Description: Same as above for Illinois Center for Autism.

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Name of Site: Immaculate Conception School  
Address: 321 South Metter  
City, State, Zip: Columbia, IL 62236  
Phone: (618) 281-5353  
FAX:  
E-Mail: mkish@htc.net  
Contact Person: Mr. Mike Kish, Principal  
Contact Hours:  
Positions: 1-2 positions (2 max)  
Service Hours: Contact Site

Description: Assist teachers in classroom and provide 1:1 tutoring for students.

Note:

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Name of Site: Kreitner Elementary School  
Address: 9000 College  
City, State, Zip: Collinsville, IL 62234  
Phone: (618) 346-6213  
FAX: (618) 346-6375  
E-Mail: tpettit@kahoks.org  
Contact Person: Mr. Todd Pettit, Principal  
Contact Hours: 8:00 a.m. – 12:30 p.m.  
Positions: 3 or more positions  
Service Hours:

Description: Students will be involved with tutoring, working with small groups and individuals, and helping teachers.

Note:

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Name of Site: Learning Journey  
Address: 225 S. High St.  
City, State, Zip: Belleville, IL 62220  
Phone: (618) 355-5875  
FAX:  
E-Mail: toddlerhouse@ymail.com  
Contact Person: Ms. Rebecca Fudge  
Contact Hours: 8:00 a.m. - 4:00 p.m.  
Positions: 2+ positions  
Service Hours: Contact Site

Description: Program serves children 3-5 years of age. Students will participate in children's activities including arts and crafts, play, meals/snacks, reading, as well as assist teacher with tasks.

Note:

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Name of Site: Leu Civic Center, Inc.  
Address: 213 N. Market St.  
City, State, Zip: Mascoutah, IL 62258  
Phone: (618) 566-2175  
FAX:  
E-Mail: leuciviccenter@mascoutah.com  
Contact Person: Ms. Patty Peek  
Contact Hours: 3:00 p.m. - 8:00 p.m.  
Positions: 3 - 4 positions  
Service Hours: 2:00 p.m. - 8:00 p.m. Mon-Thurs, 2:00 p.m. – 6:00 p.m. Fri

Description: Special requirements/training to work here. Ability to work with children ages 5 – 12. Typical tasks and type of work that will be performed here. include: tutoring, arts and crafts, cooking with kids, homework help, monitoring children's computer usage, playing sports/games with children, monitoring of game room activities.

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Name of Site: Memorial Hospital  
Address: 4500 Memorial Drive  
City, State, Zip: Belleville, IL 62226  
Phone: (618) 257-5545  
FAX: (618) 257-6954  
E-Mail: auxiliary@memhosp.com  
Contact Person: Ms. Carole Middendorf, Director of Volunteer Services  
Contact Hours: 7:00 a.m. - 3:30 p.m.  
Positions: 2 positions only  
Service Hours: Contact Site

Description: Opportunity for patient contact in the hospital working in the Transport Dept. and at the Memorial Care Center working with Activity Therapy.

Note: Physical requirements must be completed prior to the beginning of your project. Contact must be made with our dept. the first of December in order to schedule the physical during your holiday break or before.

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Name of Site: Meridian Village  
Address: 27 Auerbach Place.  
City, State, Zip: Glen Carbon, IL 62034  
Phone: 205-4220  
FAX: 205-4215  
E-Mail: Patricia.Hempen@LSSLiving.org  
Contact Person: Mrs. Patty Hempen  
Contact Hours: 8:00 a.m. – 4:30 p.m.  
Positions: 1 – 4, possibly more  
Service Hours: Flexible

Description: Continuing Care Retirement Community, Independent Living, Assisted Living, Assisted Living Memory Care, Care center and Acute Rehabilitation Households. Come meet new friends and have some fun. Anything available from helping with technology support for residents, helping teach Spanish class, helping teach computer class, helping take down Christmas decorations, help with parties, 1-1 visits, assist with our indoor Pool or recreation etc.. The sky is the limit to what you can do with our residents.

Note: Contact must be made with our dept. the first of Dec. in order to complete the volunteer paperwork and background check on or before your break.

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Name of Site: New Baden Elementary  
Address: 700 Marilyn  
City, State, Zip: New Baden, IL 62265  
Phone: (618) 588-3535  
FAX: (618) 588-4364  
E-Mail: rahmj@wesclin.k12.il.us  
Contact Person: Mr. James Rahm  
Contact Hours: 8:30 a.m. – 3:00 p.m.  
Positions: 1 position  
Service Hours:

Description: Assist and help supervise students throughout the school day.

Note:

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Name of Site: Notre Dame Academy (St. Augustine Campus)  
Address: 1900 W. Belle  
City, State, Zip: Belleville, IL 62226  
Phone: (618) 234-4958  
FAX: (618) 234-3360  
E-Mail:  
Contact Person: Mrs. Sandy Baechle  
Contact Hours: 7:30 a.m. – 3:30 p.m. daily M-F  
Positions: 3 positions  
Service Hours: 7:30 a.m. – 3:30 p.m.

Description: Working with primary and pre-school students, tutoring, small group activities, etc. Seniors will work directly with classroom teachers to determine daily interaction with students.

Note: Placement may also be available at the Cathedral campus.

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Name of Site: Oak Hill  
Address: 623 Hamacher St.  
City, State, Zip: Waterloo, IL 62298  
Phone: (618) 939-3488  
FAX: (618) 939-5030  
E-Mail: sstafford@oakhillmonroecounty.com  
Contact Person: Mrs. Shirley Stafford  
Contact Hours: 8:00 a.m. – 4:00 p.m.  
Positions: 2-3 positions  
Service Hours: 9:00 a.m. – 3:00 p.m.

Description: Assist with activities for patients including recreation, entertainment, reading, beauty techniques (doing hair, painting nails, etc.), visiting 1:1, etc. Help with buffet dining for breakfast and lunch, taking orders and cleaning tables.

Note:

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Name of Site: Our Lady Queen of Peace School  
Address: 5915 North Belt West  
City, State, Zip: Belleville, IL 62223  
Phone: (618) 234-1206  
FAX: (618)234-6123  
E-Mail: sharon.needham@qofp.com  
Contact Person: Ms. Sharon Needham  
Contact Hours: 7:45 am. - 3:30 p.m.  
Positions: 1-2 positions  
Service Hours: 8:00 am. - 3:00 p.m.

Description: Elementary school, K-8. Students will be involved with tutoring, working with small groups and individuals, and helping teachers.

Note:

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Name of Site: Pasta Fare (Adult Services Program)  
Address: 5900 North Illinois  
City, State, Zip: Fairview Heights, IL 62208  
Phone: (618) 416-7100 ext. 311  
E-Mail: [mia.stroter@illinoiscenterforautism.org](mailto:mia.stroter@illinoiscenterforautism.org)  
Contact Person: Ms. Mia Stroter, Vocational Services  
Contact Hours: 8:30 a.m. - 2:30 p.m.  
Positions: 3 positions  
Service Hours: Contact Site for tour and to complete paperwork.

Description: Italian restaurant owned by Illinois Center for Autism designed to provide employment and vocational skills training to adults and students with Autism Spectrum Disorders (ASD). ASD is characterized by a range of communication, social, and adaptive behavior problems. Students will serve as vocational trainer assistants providing support to adults and students with ASD in food preparation tasks, socialization and communication skills improvement, and other related tasks.

Note: There will be a preliminary meeting with each student or group before the start of project. Students will receive orientation about clients at this time. **TB test is required and a copy of the results must be turned in to (Pasta Fare Supervisor) by the first day of the project.** An ICA confidentiality statement must be completed.

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Name of Site: Ranken Jordan Pediatric Bridge Hospital  
Address: 11365 Dorsett Rd.  
City, State, Zip: Maryland Heights, MO 63043-3411  
Phone: (314) 872-6400  
FAX: (314) 872-6501  
E-Mail: volunteer@rankenjordan.org  
Contact Person: Mrs. Tricia Severs, Volunteer Manager  
Contact Hours: 8:30 a.m. - 4:30 p.m.  
Positions: Multiple positions working directly with the pediatric patients.  
Administrative positions also available.  
Service Hours: 7 days a week. 8:00 a.m. – 8:00 p.m.

Description: Volunteers assist in many areas of our hospital. A formal tour will provide the student with an opportunity to decide if Ranken Jordan is a good fit for them.

Note: May require some weekend and evening work. Application and reference required. Please go to [www.rankenjordan.org](http://www.rankenjordan.org) and apply under the Ways To Give tab. Orientation/training session and TB test along with Flu shot (seasonal) also required.

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Name of Site: REAP Team  
Address: 27 Grand Circle Dr.  
City, State, Zip: Maryland Heights, MO 63043  
Phone: (314) 608-5447  
E-Mail: paul@reapteam.org  
Contact Person: Mr. Paul Masek  
Contact Hours: Regular office hours  
Positions: 4 positions  
Service Hours: Contact Site  
Description: Work on a team presenting spiritual retreats to junior high school and high school students. Volunteers must have a mature, active faith and be role models to retreatants. Responsibilities include giving personal faith-sharing testimonies, leading small discussion groups, and performing some skits and dramas.  
Note: May require some weekend and evening work. Application and 2 references required and available at <http://www.reapteam.org/apply>.

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Name of Site: Riverbend Head Start Day Care  
Address: 5 Crestmont Dr.  
City, State, Zip: Collinsville, IL 62234  
Phone: (618) 345-9588  
FAX: (618) 344-7969  
E-Mail: dfohr@Riverbendfamilies.org  
Contact Person: Ms. Debbie Fohr, Center Coordinator  
Contact Hours: 7:00 a.m. - 6:00 p.m.  
Positions: 4 positions  
Service Hours: Flexible Hours  
Description: Center for 3-5 year olds. Students will play with children, assist teachers with prep work, do gross motor with children, art, reading and eat lunch with children.  
Note: Student must get a physical (not older than 1 year old) negative TB test (not older than 1 year old.) Orientation will take place as a group after Thanksgiving.

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Name of Site: Roosevelt Grade School  
Address: 700 West Cleveland Avenue  
City, State, Zip: Belleville, IL 62220  
Phone: (618) 233-1608  
FAX: (618)233-1757  
E-Mail: chayes@belleville118.org  
Contact Person: Mr. Craig Hayes  
Contact Hours: 8:00 a.m. - 4:00 p.m.  
Positions: 3 positions  
Service Hours: 8:00 a.m. – 3:00 p.m.

Description: Student will work with students.

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Name of Site: Saint Louis Children's Hospital  
Address: One Children's Plaza  
City, State, Zip: St. Louis, MO 63110-1077  
Phone: (314) 454-6145  
FAX: (314) 454-4876  
E-Mail: kwestfall@bjc.org  
Contact Person: Ms. Kelly Westfall  
Contact Hours: 8:30 a.m. . 4:30 p.m.  
Positions: 2 positions  
Service Hours: 9:00 a.m. – 4:00 p.m.

Description: Playroom volunteer; to provide comfort and support to children; to meet the specific needs of our patients and their families; to promote guest relations, and to assist in the promotion of "family-centered care; to assist in providing developmentally appropriate play activities to patients.

Note: Students are required to complete the online application, required paperwork, as well as providing immunization records – MMR, Varicella and current year TB test (provided by the hospital if needed), teacher/coach/counselor recommendation/, proof of age and parental consent also required. CM must check on availability.

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Name of Site: Sandoval Grade School  
Address: 300 Perry Avenue  
City, State, Zip: Sandoval, IL 62882  
Phone: (618) 247-3450  
FAX:  
E-Mail: strack43@myway.com  
Contact Person: Mrs. Maribeth Detmer, Speech Therapist  
Contact Hours:  
Positions: 5-7 positions  
Service Hours: 8:30 a.m. - 3:00 p.m.

Description: Speech Language Pathologist providing services to school aged population 3-21years of age. Cross categorical teacher, special education and early childhood teachers can use assistance with 1:1 with students. Kindergarten through 4<sup>th</sup> grade in regular education.

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Name of Site: Siblings & Company  
Address: 182 S. 4th Street  
City, State, Zip: Breese, IL 62230  
Phone: (618) 526-2757  
FAX:  
E-Mail: siblingselc@att.net  
Contact Person: Ms. Dawn Andell  
Contact Hours:  
Positions: 4 positions  
Service Hours: 6:00 a.m. - 12:00 noon or 12:00 noon - 6:00 p.m.

Description: Helping to care for infants and interacting with toddlers; reading to them, playing with them, helping with feeding and changing diapers. Also helping with our 2, 3 & 4 year old classes; participate with our learning experience.

Note: Physical, TB test and three letters of reference required.

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Name of Site: Siblings & Co. Learning Curve  
Address: 1301 Church  
City, State, Zip: Germantown, IL 62245  
Phone: (618) 523-4843  
FAX:  
E-Mail: germantownlc@vahoo.com  
Contact Person: Ms. Danielle Lakenburgs, Director  
Contact Hours:  
Positions: 2-4 positions  
Service Hours: 8:00 a.m. - 3:00 p.m. or 10:00 a.m. - 5:00 p.m.

Description: Helping to care for infants and interacting with toddlers; reading, playing, feeding and changing diapers. Assisting with educational program.

Note: Students must have a physical and T.B. test that is no more than one year old, 3 letters of reference, background check, DCFS requires fingerprinting for 18 years and up.

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Name of Site: Sister Thea Bowman Catholic School  
Address: 8213 Church Lane  
City, State, Zip: East St. Louis, IL 62203  
Phone: (618) 397-0316  
FAX: (618) 397-0337  
E-Mail: thea\_bowman@yahoo.com  
Contact Person: Ms. Mary McGeathy  
Contact Hours: 7:30 a.m. - 4:00 p.m.  
Positions: 2 positions  
Service Hours: 8:00 a.m. - 3:30 p.m.

Description: Students will be placed as teacher aides in classrooms and will help with playground duties. Seniors may be working on a 1:1 basis with students as tutors and role models.

Note:

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Name of Site: SIUE Belleville Head Start Center  
Address: 1404 E. Main St.  
City, State, Zip: Belleville, IL 62220  
Phone: (618) 277-4681  
Fax: (618) 277-5768  
E-Mail: aparker@siue.edu  
Contact Person: Ms. Alicia Parker, Center Coordinator  
Contact Hours: 8:00 a.m. - 5:00 p.m.  
Positions: 5 positions  
Service Hours: 9:00 a.m. - 3:00 p.m.

Description: Head Start programs serve children 3-5 years of age from low-income families and children with special needs. Students will participate in children's activities including arts and crafts, play, meals/snacks, reading, as well as assist teachers with tasks.

Note: DCFS requires TB test & physical.

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Name of Site: SIUE Head Start Center  
Address: 601 James R. Thompson Blvd. Bldg. D  
City, State, Zip: East St. Louis, IL 62201  
Phone: (618) 482-6973  
FAX: (618) 482-8312  
E-Mail: heichen@siue.edu  
Contact Person: Ms. Heidi Eichenseer, Manager  
Contact Hours: 8:00 a.m. - 4:30 p.m.  
Positions: 5 positions  
Service Hours: Flexible (6:30 a.m. – 5:30 p.m.)

Description: DCLS provides services for 6 weeks to 2 years for Early Head Start, and 3 to 5 years for Head Start. Students will participate in all classroom activities. Students must be 16 years old and complete a Volunteer Packet to include DCFS requirements.

Note: DCFS requires a physical with a TB skin test.

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Name of Site: Sonrise Christian Education Center  
Address: 1100 Killarney Dr.  
City, State, Zip: Greenville, IL 62246  
Phone: (618) 664-4508  
FAX: (618)  
E-Mail: sonrise@greenvillefcc.org  
Contact Person: Ms. Amanda Doll  
Contact Hours: 6:45 a.m. - 6:15 p.m.  
Positions: 2 positions  
Service Hours: Contact site.

Description: Assist teachers in classroom, working with 3 or 4 year olds.

Note:

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Name of Site: SS. Peter & Paul Catholic Grade School  
Address: 210 N. Morrison Avenue  
City, State, Zip: Collinsville, IL 62234  
Phone: (618) 344-5450 ext. 330  
FAX: (618) 344-5536  
E-Mail: mpalmer@sspeter-paulschool.org  
Contact Person: Mr. Mike Palmer, Principal  
Contact Hours: 8:00 a.m. - 3:30 p.m.  
Positions: 2 positions  
Service Hours: Contact Site

Description: Assist teachers in classrooms and provide 1:1 tutoring for students.

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Name of Site: SS. Peter & Paul Catholic Grade School  
Address: 217 West Third Street  
City, State, Zip: Waterloo, IL 62298  
Phone: (618) 939-7217  
FAX: (618) 939-5994  
E-Mail: lbuchheit@spp.waterloo.il.us  
Contact Person: Ms. Lisa Buchheit, Principal  
Contact Hours: 7:45 a.m. - 3:00 p.m.  
Positions: 2 positions  
Service Hours: Contact Site

Description: Assist teachers in classrooms and provide 1:1 tutoring for students.

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Name of Site: SSM Cardinal Glennon Children's Medical Center  
Address: 1465 South Grand Blvd.  
City, State, Zip: St. Louis, MO 63104  
Phone: (314) 268-4030  
FAX: (314) 577-5371  
E-Mail: Denise\_McCluskey@ssmhc.com  
Contact Person: Ms. Denise McCluskey, Director of Volunteer Services  
Contact Hours: 8:30 a.m. – 4:00 p.m.  
Positions: 2 positions in January (for each school) and 2 positions in February/March  
Service Hours: 9:00 a.m. – 4:00 . No evenings or weekend hours available for the Service students.

Description: Volunteers assist in many areas of the hospital. Each volunteer position has specific requirements. Placement may involve guest relations (including pre-registration areas), assisting families with way finding, assisting nursing staff in limited patient care areas, assisting child life staff with children's activities or other assigned areas based on current hospital needs.

Note: As a first step, school counselors must select two candidates for service at Cardinal Glennon. These students should then complete an application on line by visiting our website- [www.cardinalglennon.com/volunteer](http://www.cardinalglennon.com/volunteer)  
An Informational Session for selected volunteers will take place in December. Please check dates on the Cardinal Glennon website after the end of August. A three-hour Orientation is MANDATORY and will be conducted on the first day of service. (continued on next page)

MMR Immunization records, a two-step TB test conducted within the previous twelve months, proof of Varicella immunization, proof of influenza vaccination are required and must be provided by the students prior to the service start date (best time is at the Informational Session in December). Proof of age and signed Parental Consent Forms are also required. Students should be personable, responsible, open to various degrees of tasks, good followers of instructions, disciplined, comfortable in a medical setting and working with children. Must possess a desire to support SSM Health Mission of Exceptional Service.

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Name of Site: St. Clare School  
Address: 214 W. Third St.  
City, State, Zip: O'Fallon, IL 62269  
Phone: (618) 632-6327  
FAX:  
E-Mail: [mfaust@stclair.k12.il.us](mailto:mfaust@stclair.k12.il.us)  
Contact Person: Mrs. Milissa Faust, Principal  
Contact Hours: 8:15 a.m. – 4:30 p.m. daily M-F  
Positions: 1 position  
Service Hours: 7:30 a.m. – 3:30 p.m.

Description: Classroom assistance. Teacher aide.

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Name of Site: St. Henry Creative Learning Center  
Address: 5303 West Main Street  
City, State, Zip: Belleville, IL 62226  
Phone: (618) 234-6061  
FAX: (618) 234-6801  
E-Mail: [st.henryclc1@yahoo.com](mailto:st.henryclc1@yahoo.com)  
Contact Person: Mrs. Mary Haas or Mrs. Judy Shovlin, Co-Directors  
Contact Hours: 8:00 a.m. - 5:00 p.m.  
Positions: 4 positions  
Service Hours: Contact Site  
Description: Preschool. Students will be assigned to each room to assist daily activities and serve as teacher aides.

Note: Students should be interested in working with young children and are required to fill out Diocese Abuse Statement and a CANTS Form for the State of Illinois. Students should have a current TB test on file and a current Physical form. A shot record is required.

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Name of Site: St. James Early Childhood Center  
Address: 105 South Lafayette St.  
City, State, Zip: Millstadt, IL 62260  
Phone: (618) 476-9490  
FAX:  
E-Mail: [stjamesecc@yahoo.com](mailto:stjamesecc@yahoo.com)  
Contact Person: Ms. Brooke Range  
Contact Hours: 7:00 a.m. – 6:00 p.m.  
Positions: 1 – 2 positions  
Service Hours: 8:00 a.m. – 3:00 p.m.  
Description: Students will work with children ages 3 – 4 in classrooms assisting in play, recess, activities, day trips, etc.

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Name of Site: St. James Grade School  
Address: 412 West Washington  
City, State, Zip: Millstadt, IL 62260  
Phone: (618) 476-3510  
FAX:  
E-Mail: principal@stjamesmillstadt.com  
Contact Person: Mr. Steve Kidd, Principal  
Contact Hours: 7:30 a.m. - 4:30 p.m.  
Positions: 1-2 positions  
Service Hours: Contact Site

Description: Assist teachers in classrooms and provide 1:1 tutoring.

Note:

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Name of Site: St. John the Baptist Grade School  
Address: 10 S. Lincoln  
City, State, Zip: Smithton, IL 62285  
Phone: (618) 233-0581  
FAX:  
E-Mail: cmckay@stjohnsschool.us  
Contact Person: Ms. Clarice McKay, Principal  
Contact Hours: 8:00 a.m. - 4:00 p.m.  
Positions: 1 position  
Service Hours: 8:00 a.m. - 2:45 p.m.

Description: Assist teachers in classrooms and provide 1:1 tutoring, monitoring groups of students.

Note:

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Name of Site: St. Joseph School  
Address: 2 N. Alton  
City, State, Zip: Freeburg, IL 62243  
Phone: (618) 539-3930  
FAX: (618) 539-0254  
E-Mail: principal@stjosephschoolfreeburg.org  
Contact Person: Mr. Tim Queern, Principal  
Contact Hours: 8:00 a.m. - 3:30 p.m.  
Positions: 2 positions  
Service Hours: 8:00 a.m. - 3:00 p.m.

Description: Assist classroom teachers in preschool and primary grades.

Note:

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Name of Site: St. Louis VA Medical Center, Jefferson Barracks Division  
Address: #1 Jefferson Barracks Drive  
City, State, Zip: St. Louis, MO 63125  
Phone: (314) 894-6530  
Fax: (314) 845-5705  
E-Mail: James.Buchanan2@va.gov  
Contact Person: Mr. James "Rocky" Buchanan, Voluntary Specialist  
Contact Hours: 8:30 a.m. - 4:00 p.m.  
Positions: 2 positions max.  
Service Hours: Contact Site

Description: Students will be placed in an environment that will hopefully enhance their interests while attending their respective universities. Assignments will consist of but not limited to Clinical, staff support, and others as opening becomes available.

Note: Located just over the Jefferson Barracks Bridge on Highway 255. Call for Group Orientation.

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Name of Site: St. Mary Catholic Grade School  
Address: 835 Swanwick Street  
City, State, Zip: Chester, IL 62233  
Phone: (618) 826-3120  
FAX: (618) 826-3486  
E-Mail: stmarychester@hotmail.com  
Contact Person: Mrs. Janelle Robinson, Principal  
Contact Hours: 8:00 a.m. – 4:00 p.m.  
Positions: 1 position  
Service Hours: 8:00 a.m. - 2:50 p.m.

Description: Assist primary teachers or assist in computer lab.

Note: Pre-school through grade 8

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Name of Site: St. Matthew United Methodist Early Learning Center  
Address: 1200 Morelane Drive  
City, State, Zip: Belleville, IL 62223  
Phone: (618) 397-9071  
FAX: (618) 397-0755  
E-Mail: dschlichter@stmattewumc.org  
Contact Person: Ms. Diane Burns, Director  
Contact Hours: 6:30a.m. -6:00p.m.  
Positions: 6 positions  
Service Hours: Flexible Hours

Description: Direct contact with children 6 weeks – 12 years in an early learning center. Help with full range of activities such as but not limited to, center and art time, general classroom activities, outdoor play, and meal service.

Note:

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Name of Site: St. Paul Catholic Grade School  
Address: 1416 Main Street  
City, State, Zip: Highland, IL 62249  
Phone: (618) 654-7525  
FAX: (618) 654-8795  
E-Mail: ksherman@stpaulhighland.org  
Contact Person: Mrs. Kathy Sherman, Principal  
Contact Hours: 7:30 a.m. – 4:00 p.m. M-F  
Positions: 2-3 positions  
Service Hours: 8:00 am. - 3:15 p.m.

Description: Reading with students, tutoring, working with groups, playground assistant and cafeteria assistant for pre-school through grade 8.

Note:

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Name of Site: St. Paul's Home & Retirement Apartments  
Address:  
City, State, Zip: Belleville, Ill.  
Phone: (618) 233-2095  
FAX: (618) 233-2109  
E-Mail: mholloway@standrews1.com  
Contact Person: Ms. Martha Holloway, Admissions & Marketing Director  
Contact Hours:  
Positions:  
Service Hours:

Description: Retirement community, from assisted living to nursing home care.

Note:

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Name of Site: St. Rose Elementary School  
Address: 18004 St. Rose Road  
City, State, Zip: St. Rose, IL 62230  
Phone: (618) 526-7484  
FAX: (618) 526-7168  
E-Mail: pcornell@strosedistrict14-15.com  
Contact Person: Dr. Patricia Cornell, Principal/Superintendent  
Contact Hours: 7:30 a.m. – 4:00 p.m.  
Positions: 2-4 positions  
Service Hours: 8:15 a.m. - 3:15 p.m.

Description: Assist classroom teachers on special projects, work with small groups of students, individual tutoring, and assist in religion classes.

Note:

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Name of Site: St. Teresa Catholic School  
Address: 1108 Lebanon Avenue  
City, State, Zip: Belleville, IL 62226  
Phone: (618) 235-4066  
FAX: (618) 235-7930  
E-Mail: stprincipal@stteresa.pvt.k12.il.us  
Contact Person: Mr. Skip Birdsong, Principal  
Contact Hours: 7:30 a.m. - 3:30 p.m.  
Positions: 2 positions  
Service Hours: Contact Site  
Description: Students will observe classes, assist teachers and help with tutoring.

Note:

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Name of Site: St. Theresa of Avila Grade School  
Address: 190 N. Ohio St.  
City, State, Zip: Salem, IL 62881  
Phone: 548-3492  
FAX:  
E-Mail: sttheresaparish@hotmail.com  
Contact Person: Ms. Monica Watson  
Contact Hours:  
Positions:  
Service Hours: 8:00 a.m. – 2:45 p.m.  
Description: Classroom & tutoring & computers. Assisting with school projects.  
Work in office.

Note:

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Name of Site: Swansea Rehabilitation and Healthcare Center  
Address: 1405 North 2nd Street  
City, State, Zip: Belleville, IL 62226  
Phone: (618) 233-6625  
FAX: (618) 233-6894  
E-Mail:  
Contact Person: Ms. Melanie Schadowsky  
Contact Hours: 8:00 am. - 4:00 p.m.  
Positions: 2-4 positions  
Service Hours: Contact Site  
Description: This is a skilled care facility serving the elderly residents of a nursing home. Students would assist in activity programs, passing trays and ice, and having much 1:1 contact with residents.

Note:

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Name of Site: SWIC Programs and Services for Older Persons  
Address: 201 North Church Street  
City, State, Zip: Belleville, IL 62220  
Phone: (618) 234-4410 ext. 7036  
Fax: (618) 234-8634  
E-Mail: @swic.edu  
Contact Person: Ms. Carla Boswell, Director Senior Companion Program  
Contact Hours: 8:30 a.m. - 4:30 p.m.  
Positions: 2-4 positions  
Service Hours: 8:30 a.m. – 4:00 p.m.

Description: SWIC PSOP is committed to providing activities for mature adults 55+, as well as meeting the social, health, recreation and education needs of seniors. Students will assist clients with entertainment, dining, crafts, and hobbies. Students will also assist all Senior Corps Volunteer Programs, learning more about seniors and their service to our communities. Additional opportunities will include, learning basic office operations, assisting with training activities and attending day trips with program staff.

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Name of Site: The Villas at St. James  
Address: 14335 Jamestown Rd.  
City, State, Zip: Breese, IL 62230  
Phone: 526-0100  
FAX:  
E-Mail: stj.admin@meridiansenior.com  
Contact Person: Ms. Meredith Bruegge  
Contact Hours:  
Positions: 1 position  
Service Hours: 9:00 a.m. – 3:00 p.m.

Description: Assist the Activity Director with daily activities and get to know the residents.

Note:

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Name of Site: The Tot Spot, Inc.  
Address: 17600 Saint Rose Rd.  
City, State, Zip: St. Rose, IL 62230  
Phone: (618)526-8000  
FAX: (618)526-8210  
E-Mail: mtotspot@gmail.com  
Contact Person: Megan Timmermann; Director  
Contact Hours: 6:30A.M. -6:00P.M.  
Positions: 3 positions  
Service Hours: 7:00A.M.-1:00P.M.

Description: Provide care for infants through school age with an age range from 6 weeks to 12 years old. Help the teachers and aids interact with the children and teach them new skills.

Note:

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Name of Site: Tree Hut  
Address: 727 N. 17<sup>th</sup> St.  
City, State, Zip: Belleville, IL 62226  
Phone: (618) 234-2560  
FAX: (618) 234-2555  
E-Mail: [thetreehut@sbcglobal.net](mailto:thetreehut@sbcglobal.net)  
Contact Person: Ms. Marva Smith  
Contact Hours: 9:00 a.m. - 6:00 p.m.  
Positions: 4-5 positions  
Service Hours: 9:00 a.m. - 4:00 p.m.

Description: Interacting with children 15 mo. – 5 years. Assisting in basic caregiving techniques including free play, teacher directed learning, meal service, outdoor play, and general classroom responsibilities.

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Name of Site: Trenton Elementary School  
Address: 308 N. Washington  
City, State, Zip: Trenton, IL 62293  
Phone: (618) 224-9411  
FAX: (618) 224-9417  
E-Mail: [wolla@wesclin.k12.il.us](mailto:wolla@wesclin.k12.il.us)  
Contact Person: Ms. Angela Woll, Principal  
Contact Hours: 8:00 a.m. - 3:00 p.m.  
Positions: 3 positions  
Service Hours: 8:00 a.m. – 2:30 p.m.

Description: Pre-K through 3<sup>rd</sup> grade classrooms. Read with students. Work with individual students who need extra help. Assist in the classroom as needed. Prepare classroom materials. Assist with supervising recess and lunch.

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Name: Violence Prevention Center of Southwestern Illinois  
Address: P.O. Box 831  
City, State, Zip: Belleville, IL 62222-0831  
Phone: (618) 236-2531  
FAX: (618)235-9521  
Name of Site: Shelter Shop  
Address: 19C Bellevue Park Plaza, Belleville  
Phone: (618) 234-4704  
Fax: (618) 234-3532  
E-Mail: [ellen.cugier@vpcswi.org](mailto:ellen.cugier@vpcswi.org)  
Contact Person: Ms. Ellen Cugier, Shelter Shop Manager  
Contact Hours: 10:00 a.m. - 4:00 p.m. Mon-Sat  
Positions: 4 positions  
Service Hours: 9:00 a.m. – 5:00 p.m.

Description: The volunteers would be responsible for working at the agency resale shop that supports the Violence Prevention Center of Southwestern Illinois (VPC). The volunteers would accept donations, sort and tag donations, and work at the cash register(s).

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Name of Site: W. J. Zahnow Elementary School  
Address: 301 Hamacher Street  
City, State, Zip: Waterloo, IL 62298  
Phone: (618) 939-3458  
FAX: (618) 939-1377  
E-Mail: mgardner@wcusd5.net  
Contact Person: Ms. Mary Gardner, Principal  
Contact Hours:  
Positions: Contact site  
Service Hours: 7:30 a.m. – 3:00 p.m.

Description: Students will work with grade-school age students as a teacher's aid in several classrooms, including our special education classes. Grade levels are Pre-K through 1st.

Note:

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Name of Site: Western Clinton County Senior Services  
Address: 519 N. Main  
City, State, Zip: Trenton, IL 62293  
Phone: (618) 224-9913  
FAX:  
E-Mail: wccss@att.net  
Contact Person: Ms. Jean Kreke, Executive Director  
Contact Hours:  
Positions: 1 position  
Service Hours: Call site

Description: Serve lunch to seniors, socialize with seniors, deliver meals to home bound (occasionally) (we would do the driving)

Note:

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Name of Site: Westhaven Elementary School  
Address: 118 Westhaven School Road  
City, State, Zip: Belleville, IL 62220  
Phone: (618) 257-9201  
FAX: (618) 257-9310  
E-Mail: gschwalenberg@belleville118.org  
Contact Person: Mr. Geoff Schwalenberg, Principal  
Contact Hours:  
Positions: 6 positions  
Service Hours: Contact Site

Description: Students will assist in early childhood, kindergarten, learning disabled classes and regular K-6 classes.

Note:

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Name of Site: Whiteside Elementary School  
Address: 2028 Lebanon Avenue  
City, State, Zip: Belleville, IL 62221  
Phone: (618) 239-0000  
FAX: (618) 233-7913  
E-Mail: nathan.rakers@wssd115.org  
Contact Person: Mr. Nathan Rakers, Principal  
Contact Hours: 8:00 a.m. - 4:00 p.m.  
Positions: 1 - 2 positions  
Service Hours: 8:30 a.m. - 3:00 p.m.

Description: Work with regular education and special education teachers to assist and mentor students with special needs.

Note:

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Name of Site: Whiteside Middle School  
Address: 111 Warrior Way  
City, State, Zip: Belleville, IL 62221  
Phone: (618) 239-0000  
FAX: (618) 239-9240  
E-Mail: ron.trelow@wssd115.org  
Contact Person: Mr. Ron Trelow, Principal  
Contact Hours: 8:00 a.m. - 4:00 p.m.  
Positions: 1 - 2 positions  
Service Hours: 8:30 a.m. - 3:00 p.m.

Description: Work with regular education and special education teachers to assist and mentor students with special needs.

Note:

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Name of Site: Willow Walk Learning Center  
Address: 417 E. Broadway  
City, State, Zip: Trenton, IL 62293  
Phone: 224-2300  
FAX:  
E-Mail: bc2005@hotmail.com  
Contact Person: Ms. Brittany Strieker  
Contact Hours:  
Positions:  
Service Hours:

Description: Daycare for kids 6 weeks to 12 years. Helping with kids with activities and helping watch the kids during the day.

Note:

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Name of Site: Wolf Branch Elementary School  
Address: 125 Huntwood Road  
City, State, Zip: Swansea, IL 62221  
Phone: (618) 277-2100  
FAX: (618) 277-9786  
E-Mail: mharris@wb113.org  
Contact Person: Mrs. Madonna Harris, Principal  
Contact Hours: 7:00 a.m. -5:00 p.m.  
Positions: 1-2 positions  
Service Hours: Contact Site

Description: Work with all grades. Help work in computer lab, P.E., and other projects.

Note:

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Name of Site: Wolf Branch Middle School  
Address: 410 Huntwood Road  
City, State, Zip: Swansea, IL 62221  
Phone: (618) 277-2100  
FAX: (618) 277-9786  
E-Mail: jburkett@wb113.org  
Contact Person: Mr. Jeff Burkett, Principal  
Contact Hours: 7:00 a.m. -5:00 p.m.  
Positions: 1-2 positions  
Service Hours: Contact Site

Description: Work with all grades. Help work in computer lab, P.E., and other projects.

Note:

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Name of Site: Women's Safe House  
Address: P.O. Box 63010  
City, State, Zip: St. Louis, MO 63163  
Phone: (314) 772-4535  
FAX: (314) 772-8952  
E-Mail: volunteer.coordinator@twsh.org  
Contact Person: Ms. Jamella Brown, Community Relations & Volunteer Manager  
Contact Hours: 9:00 a.m. - 5:00 p.m.  
Positions: Various positions  
Service Hours: 8 a.m. – 8 p.m. on site

Description: Founded in 1977, The Women's Safe House is the oldest, and with 50 beds, the largest domestic violence shelter in St. Louis, Missouri. Volunteers and Interns will provide general shelter support for the residential and development departments; including: crisis intervention hotline support, childcare, kitchen assistance/meal preparation, residential shelter monitoring, donations sorting, clerical tasks, etc. For a complete list of volunteer assignments and agency requirements, please visit our website: [www.twsh.org](http://www.twsh.org)

Note: All volunteers must complete the agency's volunteer orientation process prior to assignment/placement. Volunteers who provide direct services with clients must complete and pass a background screening provided through the Missouri Department of Health and Senior Services prior to placement. All volunteers must respect and uphold our strict confidentiality policy to ensure the safety of all clients, staff, and volunteers.

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Name of Site: Zion Lutheran School  
Address: 1810 McClintock Ave.  
City, State, Zip: Belleville, IL 62221  
Phone: (618) 234-0275  
FAX: (618) 233-2972  
E-Mail: zionoffice@zionschoolbelleville.org  
Contact Person: Mrs Amanda Baron, Principal  
Contact Hours: 9:00 a.m. - 3:00 p.m.  
Positions: 2 - 3 positions  
Service Hours: 8:00 a.m. – 3:00 p.m.

Description: Teacher assistant. Work with children as a tutor and supervisor. Duties may include copying, grading, aide work and much, much more.

Note:

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